

TECHNIQUE REVISION WORKSHOP, April 2012

The Department of Chiropractic will offer a Technique Revision Workshop (formerly known as VSP) this April 2012. These are exclusively for Department of Chiropractic students who are enrolled in Chiropractic Units during the regular semester.

These offerings are outside of the curriculum, totally optional and by no means obligatory. No new material will be offered. This is an opportunity for students to maintain their Manual Chiropractic Skills level during the mid-semester break, if they so desire.

Please fax, email, or bring to the Department *Page One* of this completed registration form by the closing date 5 April 2012.

Email: chiro-admin@science.mq.edu.au or office fax (02) 9850-9389.

Please bring a copy of your receipt or proof of payment to the Department with your registration form. Participation in this workshop will not be allowed without proof of payment.

Dates and times: Four sessions of two hours per day will be held for a total of 8 hours as follows: in the mid-semester break on Tuesdays and Thursdays 10, 12, 17 and 19 April 2012, 10 am to 12 noon. Location E5A level 3 skills labs.

Cost: These sessions will be provided at cost i.e. \$55.00 for the 8-hour Module. Please read page two for payment options.

PERSONAL DETAILS:

Name: _____

MU Student number: _____

Address: _____

City/State & postcode: _____

Telephone/Mobile: _____

Email: _____

Fees / How to pay for the Technique Revision Workshop April 2012

Fees: Macquarie University Chiropractic Students - **\$55.00**

PAYMENT OPTIONS:

Payment will be collected by Cashier's Officers of Macquarie University upon submittal of Authority for Payment Form. Payment can be by bank transfer, Credit card, EFTPOS, Cheque or cash.

For bank transfer, please EFT to our bank account
BSB: 082-241
Account Number: 53-080-2756
National Australia Bank, Macquarie University Branch
Ref: **Account code: 4071 0146 1262**

For Credit Card Payment, please complete the Macquarie University Authority for Payment Form, pay in person, or fax remittance advice directly to Office of Financial Services - (02) 9850-9351

For cheque by mail please complete appropriate portion of the Authority for Payment Form and return with your remittance to:

Macquarie University
Office of Financial Services, Revenue Services
Macquarie University, NSW 2109

If paying in person, please complete appropriate portion of the Authority for Payment Form and return with your remittance to the Cashiers Office at Macquarie University.

Please be advised that no payments can be collected after the closing date.

RULES AND REGULATIONS:

- The Department of Chiropractic and Macquarie University reserve the right to limit enrolments.
- No enrolment will be considered final until payment has been completed.
- All Sessions will be confirmed once the threshold of 20 students enrolled is reached.
- A limit of 25 students per tutor is the target.
- Students might be asked to move to another time or date that is available based on enrolment levels.
- In case this workshop is cancelled due to reasons beyond our control, a timely notification, and a full refund will be made to the enrollees.
- No refund will be made if a student decides after the **closing date (5 April 2012)** not to attend, however, a substitute qualified attendee will be accepted.
- The Department of Chiropractic and Macquarie University reserve the right to alter any of the arrangements for the workshop either before or during the program, to cancel or terminate the workshop or refuse any enrolment.